



ORANGE COUNTY AIRPORT COMMISSION
AIRPORT COMMISSION HEARING ROOM
3160 AIRWAY AVENUE
COSTA MESA, CA 92626

**MINUTES OF REGULAR MEETING
MAY 7, 2025
5:00 PM**

COMMISSIONERS PRESENT: Sal Tinajero, Chair, Second District
Susan Dvorak, Vice Chair, Fifth District
Kevin Elliott, Commissioner, First District
Bruce Junor, Commissioner, Third District

COMMISSIONERS ABSENT: Brendan O'Reilly, Commissioner, Fourth District

AIRPORT STAFF PRESENT: Charlene Reynolds, Airport Director
Komal Kumar, Assistant Director
Mark Sanchez, Deputy County Counsel
Christine Nguyen, Deputy County Counsel
Evanna Barbic, Senior Real Estate Manager, Commercial & Revenue
Antonio Vega, Real Property Agent, Commercial & Revenue
Tyler Polidori, Maintenance Programming Manager
Reynold Tang, Senior Airport Engineer, Planning & Development
Elizabeth Gallegos, ASR Manager

CALL TO ORDER: Vice Chair Tinajero called the meeting to order at 5:00 PM

PLEDGE OF ALLEGIANCE: Chair Dvorak led the assembly in the Pledge of Allegiance.

1. APPROVAL OF MINUTES: On Commissioner Elliott's motion and Vice Chair Dvorak's second, the Regular Meeting Minutes of April 16, 2025, were approved by a unanimous vote.

2. APPROVE PEER-TO-PEER VEHICLE SHARING LICENSE WITH TURO INC. (ASR 25-000335)

Recommended Action: Approve and execute a license with Turo Inc. (Turo) for Peer-to-Peer Vehicle Sharing for a term effective August 1, 2025, through July 31, 2030; Authorize the Airport Director or designee to make minor modifications and amendments to the license that do not materially alter the terms or financial obligations to the County and perform all activities under the terms of the license; and make CEQA findings.

Senior Real Estate Manager Evanna Barbic presented Item #2 to the Airport Commission, providing an overview of the recommended action. Evanna explained that Turo has been operating at the Airport for nearly two years and is now seeking approval for a new five-year license agreement. Evanna noted that the Airport receives 10 percent of Turo's gross sales, generating an average of approximately \$60,000 monthly, totaling around \$700,000 annually. She outlined the scope of services provided under the agreement and highlighted the benefits Turo brings to the Airport. In addition, she shared a chart illustrating Turo's monthly revenue, noting that during peak summer months, the Airport's share can reach \$80,000 to \$90,000.

Evanna Barbic responded to questions from the Commission regarding potential impacts on parking revenue from allowing Turo to operate at the Airport. She clarified that Turo drivers are still required to pull a ticket upon entering the parking structure, and any stay exceeding 15 minutes continues to generate revenue for the Airport. She also addressed whether vehicle exchanges are typically conducted in person. In response to a question about verifying Turo's sales, Evanna explained that the company submits a monthly report to the Airport and that the lease includes audit provisions to ensure accuracy. Additionally, Turo is required to submit an annual Gross Receipts Statement, which is

typically verified by a certified public accountant (CPA). Evanna also addressed further questions from the Commission regarding liability and the insurance requirements associated with Turo's operations.

The following is the action taken by the Orange County Airport Commission: On Chair Tinajero's motion and Commissioner Elliott's second, Item No. 2 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

3. APPROVE AMENDMENT NO. 3 FOR FACILITY SECURITY SYSTEMS, EQUIPMENT, AND SOFTWARE (ASR 25-000341)

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute Amendment No. 3 to the Subordinate Contract with Johnson Controls Fire Protection LP, for Facility Security Systems, Equipment, and Software with Related Services, to increase the Contract by \$200,000, for a revised cumulative contract total amount not to exceed \$1,400,000, effective upon Board of Supervisors approval.

Maintenance Programming Manager Tyler Polidori presented Item #3 to the Airport Commission, providing an overview of the recommended action. Tyler outlined the scope of contract services, highlighted key considerations related to the proposed amendment, explained the solicitation process used, and described the steps that will be taken upon conclusion of the contract term.

Tyler Polidori responded to questions about extending the contract term and the circumstances under which contracts can be executed administratively. He explained that the original contract was set to expire in April 2025. However, because the Regional Cooperative Agreement (RCA) was extended, the Airport was able to align the contract's end date with the RCA, resulting in the request to increase the contract amount by \$200,000. Tyler clarified that contract amendments can be executed administratively without additional funding. He also addressed further questions regarding the acquisition of Tyco by Johnson Controls Fire Protection LP, the remaining duration of the current contract, and the Airport's plan once the contract term concludes.

The following is the action taken by the Orange County Airport Commission: On Vice Chair Dvorak's motion and Commissioner Junor's second, Item No. 3 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

4. APPROVE CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES (ASR 25-000346)

Recommended Action: Authorize the County Procurement Officer or Deputized designee to execute the Subordinate Contract with South County Landscapes, Inc. for Landscape Maintenance Services, effective September 1, 2025, through October 31, 2028, in an amount not to exceed \$2,337,348.

Maintenance Programming Manager Tyler Polidori presented Item #4 to the Airport Commission, providing an overview of the recommended action. He summarized the scope of contract services, discussed the service areas, the key considerations for this subordinate contract, and described the contract solicitation details.

Tyler Polidori responded to questions about the condition of the Airport's irrigation system, explaining that it consists primarily of buried PVC drip irrigation. This simple and modern system does not require replacement in the near future and is not currently a concern. He also addressed inquiries about state rebate programs for converting turf to more water-efficient landscaping, stating that while the Airport is not currently participating in state-sponsored programs, it is exploring options to replace certain areas with more drought-tolerant landscaping. Additionally, Tyler provided further details on the contract amount, including fixed costs and contract term. He also discussed bird mitigation efforts, noting that in-house staff are responsible for mowing within the infield and airfield, while the contract covers perimeter landscaping services.

The following is the action taken by the Orange County Airport Commission: On Chair Tinajero's motion and Commissioner Elliott's second, Item No. 4 was approved by a unanimous vote.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: Y (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

5. APPROVE 2025 CAPITAL IMPROVEMENT PROGRAMS (ASR 25-000219)

Recommended Action: Approve the John Wayne Airport 2025 Capital Improvement Program.

Senior Airport Engineer Reynold Tang presented Item #5 to the Airport Commission, offering an overview of the recommended action. He summarized the Capital Improvement Program, outlining its purpose, planning process, and structure. Reynold highlighted the prioritized projects, detailing their respective phases and the anticipated fiscal years for construction. He also provided an update on the status of current projects.

Reynold Tang responded to questions regarding the costs of the first phase of the restroom improvements and the path of travel.

The following is the action taken by the Orange County Airport Commission: On Commissioner Elliott's motion and Vice Chair Dvorak's second, Item No. 5 was approved by a vote of 3-1, with Commissioner Junor voting no.

APPROVE ☒ OTHER ☐ DENIED ☐

Unanimous (1) Elliott: Y (2) Tinajero: Y (3) Junor: N (4) O'Reilly: X (5) Dvorak: Y

Vote Key: Y=Yes; N=No; A=Abstain; X=Excused

6. SUMMARY OF RELEVANT ACTIONS BY THE BOARD OF SUPERVISORS (Board) Airport Director Charlene Reynolds reported that on April 22, 2025, the Board awarded the Contract for Construction for JWA Taxiways A, D, and E Reconstruction and approved Amendment Two with AECOM Technical Services, Inc.

7. ADDITIONAL BUSINESS

A. PUBLIC COMMENTS – None

- B. AIRPORT DIRECTOR COMMENTS – Airport Director Charlene Reynolds informed the Commission that Real-ID enforcement officially began nationwide on May 7, 2025. In preparation, John Wayne Airport (JWA) collaborated closely with the TSA, increased staffing, and launched a public outreach campaign to educate travelers.

In response to questions from the Commission, Director Reynolds clarified that minors are not required to have a Real-ID but must present some form of identification. She also noted that the TSA is allowing fewer exceptions for passengers without a Real-ID. When asked about challenges on the first day of enforcement, Director Reynolds reported minimal difficulty encountered.

- C. AIRPORT COMMISSION COMMENTS – None

- 8. ADJOURNMENT OF PUBLIC MEETING** The meeting adjourned at 5:46 PM.